

# Anticipated Network Administrator Employment Opportunity Invitation to Apply

## Anticipated Network Administrator Employment Opportunity

The Network Administrator position is a 12 month full time position for the 2019-2020 school year. The Network Administrator ensures the stable operation of the technology infrastructure including but not limited to desktops, network devices, databases, web resources, voice system, and servers.

The ideal candidate should possess the following:

- Technology degree
- Knowledge and experience with servers, desktops, switches, databases, web technologies and scripting languages.
- Cisco, Meraki, and Apple device management experience highly preferred.
- The ability to work with staff, and outside vendors to plan, implement, and maintain various systems and projects.
- Develop, implement and maintain policies,

procedures and associated training plans for network resource administration, appropriate use, and disaster recovery.

- Practice network asset management, including maintenance of network component inventory and related documentation and technical specifications information.
- Perform server and security audits.
- Monitor and test network performance and provide network performance statistics and reports.
- Perform system backups and recovery.
- Plan, design, implement and test cyber security measures to protect data and technology equipment from security breaches.
- Act as a liaison to the Data Processing department by analyzing and reporting data



*Located in Mount Holly, Burlington County, NJ*

from student and staff information systems.

- Consult with security and surveillance staff in investigations as directed by the Superintendent.
- Performs other such duties as assigned by the Superintendent.

## The Rancocas Valley District Community

The Rancocas Valley Regional High School (RVRHS) District serves five sending districts covering approximately 40-square miles in Burlington County: Eastampton, Hainesport, Lumberton, Mount Holly and Westampton.

RVRHS is situated on a picturesque campus in Mount Holly, NJ.

The sending communities represent a mix of small towns, rural areas and some of the fastest growing suburban developments in the region.

RVRHS meets the education needs of a diverse student body of about 2000 students in grades nine through twelve.

RVRHS fulfills its mission to create empowered students by supporting the belief that learning is a lifelong process, that all students can learn, and that through high expectations and active participation they will attain a high level of achievement, valuing Perseverance, Respect, Integrity, Diversity, and Excellence **RV P.R.I.D.E.**



**Application Deadline**  
**December 4, 2019**  
**4:00 p.m.**

### Application Procedure

Qualified candidates should apply using our Recruiting and Hiring application system. This is located on our website at:

<https://www.applitrack.com/rvrhs/onlineapp/>

Please be prepared to submit the following documentation:

- Cover letter
- Resume
- Transcripts
- Professional references

